



CHANDLER UNIFIED SCHOOL DISTRICT NO. 80
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"Dedicated to Excellence"

Camille Casteel, Ed.D., Superintendent

MEDICATION POLICY LETTER TO PARENT

Parent or Guardian:

It is the belief of the Board of Education that medication should be administered at home. However, under certain conditions, it is in the best educational and health interests of the child to take prescribed medications during the school day.

We are asking for your cooperation regarding giving medication in the schools. Because of the responsibility placed upon the staff for giving the correct medications, we ask that you comply with the following guidelines:

Any medication is to be brought to school by the parent or other responsible adult in a properly labeled container from the pharmacy and/or the original packaging. You may ask the pharmacist to label two containers: one for school and one for home. Medications will not be sent home with students.

Medications will not be crushed without a licensed health care provider order. Parent/guardian is required to provide student specific pill crusher. If a medication needs to be cut in half, it will be done by the parent/guardian NOT the health assistant or nurse.

Prescription Medication:

1. Prescription medication must be prescribed by your child's current healthcare provider. Medications to be given two and three times a day are not routinely given at school but may be administered with an order from a healthcare provider. Medication to be given four times a day can be given at school.
2. A Consent for Medication Administration Form must be filled out and signed by the child's healthcare provider, and the parent or guardian, in order for prescription medication to be given.
3. A new Consent for Medication Administration Form must be completed and signed by the child's healthcare provider for any changes to prescription medication (dosage, timing, etc.).
4. The student is responsible for coming to the health office or to the designated person to take the medication.
5. Please pick up your child's medication at the end of the school year. Any medication left over will be discarded.
6. A new Medication Authorization Form is required for each school year.

Non-Prescription Medication:

1. Non-prescription medicines, including aspirin substitutes, will be dispensed to students with the completion of the Consent for Medication Administration Form, completed and signed by the parent or guardian, as needed. Medication will be given in accordance to package directions.
2. If medication is given for three (3) consecutive days, a healthcare provider order must be submitted to the school health office for continuing administration of the medication beyond the three (3) days to ensure that use of this medication is not masking symptoms of a serious condition in the student.
3. In order to minimize the possibility of a drug overdose, non-prescribed medications will not be dispensed during the first and last hours of the school day.
4. Please pick up your child's medication at the end of the school year. Any medication left over will be discarded.
5. A new Consent for Medication Administration Form is required for each school year.

THANK YOU FOR YOUR COOPERATION!